

**INCARNATION PRESCHOOL
PARENT AGREEMENT STATEMENT 2019-2020**

SCHOOL COPY: Return to school with payment

I would like to enroll my child _____ at Incarnation Preschool for the 2019-2020 school year.

Enclosed is my payment of \$60 NON-REFUNDABLE registration fee AND a completed and signed Tuition Payment Authorization Form to initiate payment for September tuition on June 10, 2019 to continue to hold my child's slot in the program.

Indicate class session rate for payment here:

___ \$130/mo for 2 day/wk program ___ \$165/mo for 3 day/wk program ___ \$245/mo for 5 day/wk program

NOTE: Higher adjusted rate for payments made by credit card as indicated on Tuition Payment Authorization Form

The September tuition payment will **ONLY** be refunded if my child withdraws from the program **AND** a written notification and request for refund is submitted to Incarnation Preschool **BEFORE August 1st, 2019.**

NO REFUNDS ARE GRANTED AFTER AUGUST 1st.

I understand that tuition payments (at rate indicated above) for the remainder of the school year will processed electronically on the 10th of each month in advance of service, beginning Sept 10 for October tuition.

No adjustments will be made to tuition for absence resulting from illness or vacation.

I agree to give two weeks written notice prior to withdrawal from the school.

I understand that transportation to and from school is my responsibility.

If my choice(s) are not available at the time of registration, my child's name will be put on the waiting list (separate list for each class) and my forms and registration fee will be returned. When a slot comes available and my name is 1st on the list, I will be contacted. If still interested, I will re-submit forms and payment to accept and hold the slot.

Date

Parent/Guardian signature

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